

August 11, 2017  
Trustee Meeting  
Clubhouse

Present: Ken Levine, Chris Wetzel, Kate Baun, Sharon Andelora, Bobbie Mues, Lorraine Polakowski  
Absent: John Sorrentino, Mike Hanney, Brian Quinn

Meeting was called to order at 8:20 p.m. By Ken Levine (Clubhouse)

- Chris Wetzel made a motion that the 2017 Spring Membership minutes be approved.  
Kate Baun seconded the motion.  
All agreed.
- Lorraine Polakowski made a motion to accept July 21, 2017 minutes .  
Kate Baun seconded the motion.  
All agreed. Chris Wetzel abstained.

### Correspondence

- Traci Agnew July 12 construction fine (lack of details). Board replied in writing.
- Call from member...Chris Wetzel replied.
- Building inquiry...Chris Wetzel replied.
- Club received a complaint from Mr. Hackett and Board responded.
- Inquiry from Mr. Rapolla regarding construction violation and Board will review and respond.
- Mr. Gemza email regarding meeting on by-laws. Ken Levine spoke to the Board attorney...non issues.
- Received certified letter from Mr. Gemza regarding AIE violations. No response from the Board yet.
- Mr. Lipkin has street drainage concerns...Board responded.
- Lou Manganaro refuses to pay Club dues because of drainage issues.
- Sharon Andelora met with Ms. Genello, 301 West Bay View who owes \$6984.70. He wants this reduced. This was tabled by the Board.

### Committee Reports

- Membership Committee Report by Bobbie Mues (attached).
- Rules Committee Report by Bobbie Mues (attached)
  - Re: Pavone...Bobbie Mues will send a reinstatement letter.
  - Re: Cattafi...Bobbie Mues will contact first, the Board of Health and second, the EPA.
  - Re: CAFRA permit...Ken Levine is looking into the procedural issues.
  - Re: Lipkin and roads... Ken talked to maintenance. No major work/action will be executed until after the season. Routine work continues.
- Social Report by Sharon Andelora (attached)

- Sharon Andelora reported that shirt sales are doing well and she will order more long sleeved shirts to carry us through to the end of the season. It was decided that the extra shirts will have the OB logo but not the 2017 date.
- Chris Wetzel assisted Sharon Andelora with the budget. September 9, 2017 will be Mr. Wetzel's last day as a trustee.
- Treasurer's Report by Sharon Andelora (attached)
  - Treasurer discussed outstanding fines.
  - Board agreed to eliminate the credit card machine because it is not cost effective.
  - Sharon Andelora made a motion to eliminate the second cell phone. This was seconded by Chris Wetzel. All agreed.
  - Sharon Andelora made a motion that the second phone should be eliminated. Kate Baun seconded the motion. All agreed.
  - Sharon Andelora discussed 8699LLC. Chris Wetzel made a motion that the firm be terminated. Kate Baun seconded the motion. All agreed. Ken Levine suggested that Janice Palmeri, Office Manager, be sent to a Quick Books course.

### **Old Business**

- Chris Wetzel made a motion to accept Brian Quinn's resignation from the Board as per Mr. Quinn's email request. This was seconded by Sharon Andelora. Mr. Quinn's July 8, 2017 email request was read to the Board by Mr. Wetzel. Vote was taken and all agreed to accept Mr. Quinn's resignation. Ken Levine will notify Mr. Quinn.
- Ken Levine said the Board needs to refine a fine schedule for delinquent members/violations. Judy Baliman (meeting attendee) suggested a procedure should be used 1) Communication, 2) Enforcement, 3) Fine. Ken Levine suggested that the 1) Club Rules are approved, 2) Fine schedule.
- Ken Levine reported that the Clubhouse could be making more money if we leave it open longer, sell food, and make it appealing for the community. He added that it needs to have the right staffing.
- Kate Baun will research the playground code regarding sandy surfaces...possibly a waiver.

### **Meeting Adjourned by Ken Levine at 10:43 p.m.**

Addendum: during closed session an individual member discussed his fine, added additional information, and requested a reprieve. After the open session Chris Wetzel made a motion to rescind the fine. Bobbie Mues seconded. All agreed. Conclusion was to rescind the fine.

Recorder,  
Lorraine Polakowski

## **Treasurer's Report for August 11, 2017 Board of Trustees Meeting**

### **Bank Balance, July 31, 2017**

Operating Account	\$321,953.47
Payroll Account	74,487.32
Debit Card Account	1,845.21
Reserve Account	30,021.33
Total	\$428,307.33

**See financial reports: July 2017 vs. July 2016**

### **For your information:**

#### **Ocean Beach Merchandise:**

All expenses have been paid. Now all income is profit.

Blue Tournament Shirts:

Lifeguard Shirts

#### **Actions:**

##### **Collection Letters:**

Have sent letters out to members with overdue payments owed to us; May and July

Attorney has many of them for collection of dues, finance charges.

We also have people owing fines, initiation fees, permit fees, etc.

See attached list of collections, August 2017. Need to update and renew membership suspended list.

##### **Concerns:**

Need to prepare for the future with our vehicles and equipment. Repairs on vehicles and equipment are rising. We should have a replacement schedule so we have a basis and are prepared to replace the vehicles we own.

##### **Reserves:**

We should be putting more in reserves so when assets need to be replaced, the money will be available without special assessments. Capital expenditures that were voted on but not yet spent should be moved to the reserve account for spending in the next fiscal year.